

# **Welcome to your Parent School Support Committee (PSSC)**

# **Working together**

## **Improving our school**

# PSSC Structure



- Parents
- Community
- Teacher
- Home & School
- Student Representatives
- DEC Member
- Principal

# Roles/Responsibilities

- ▶ Advise the Principal on education and policy issues
- ▶ Work with the Principal to develop and monitor the School Improvement Plan
- ▶ Review the School Report Card results
- ▶ Participate in hiring and performance evaluations of Principal and Vice-Principal, at the request of the Superintendent
- ▶ Communicate with the DEC on PSSC matters

# PSSC Members



- ▶ Focus on collective needs of the students
- ▶ Promote open, effective communications
- ▶ Commit to partnerships
- ▶ Encourage parental involvement
- ▶ Establish and follow a conflict resolution mechanism

# Some Suggestions for PSSC Member Code of Conduct

- ▶ #1 Priority is the education and best interest of all students
- ▶ Limit discussions to matters of concern to the whole school community
- ▶ Use democratic principles
- ▶ Promote high standards of ethical practice

## Suggestions for Code of Conduct

- ▶ Respect other PSSC members' roles
- ▶ Are honest and discreet in discussions
- ▶ Never disclose confidential information;
- ▶ understand and accept that the confidential nature of some school business may place limitations on the PSSC
- ▶ Are guided by the School Mission Statement

## Suggestions for Code of Conduct

- ▶ Encourage a positive atmosphere where individual contributions are valued
- ▶ Use appropriate communication channels when questions/concerns arise
- ▶ Declare any conflict of interest





# PSSC Officers

On or after October 1<sup>st</sup> each year:

- ▶ a **CHAIR** is appointed by the parent members
- ▶ a **VICE CHAIR** may also be appointed, to assume the duties of the Chair should s/he be unable to perform duties

# PSSC Meetings

- ▶ Dates, times, location and agenda are jointly prepared by PSSC Chair and Principal
- ▶ Meetings are open to the public
- ▶ Minutes are recorded and made available to the public



- ▶ Early Fall – School Improvement Plan
- ▶ Late Fall – School Report Card



- ▶ Early Winter – Provincial Report Card
- ▶ Mid-Winter – School Improvement Plan



- ▶ Spring – School Improvement Plan

# School Improvement Plan

- ▶ **Mission**
- ▶ **Goals**
- ▶ Measures
- ▶ Standards
- ▶ Objectives
- ▶ Action Plan
- ▶ Resources
- ▶ **Monitoring**
- ▶ Assessment & Evaluation



# School Report Card

- ▶ Annual summary of student achievement
- ▶ Compared to standards, previous achievements, province-wide achievements



# For More Information.....

- ▶ School Principal
- ▶ Superintendent / District Office
- ▶ Department of Education and Early Childhood Development

- ▶ District Education Councils (DEC)

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**Your willingness to participate  
as a PSSC member of your school  
is sincerely appreciated.**

**THANK YOU**

