



## MINUTES

### DISTRICT EDUCATION COUNCIL ANGLOPHONE EAST SCHOOL DISTRICT BUSINESS MEETING, SEPTEMBER 21, 2021

The business meeting of the District Education Council, Anglophone East School District, was held on September 21, 2021 at 6:00 p.m.

#### **PRESENT:**

DOYLE, HARRY  
FOLKINS, MICHELLE  
HEBBLETHWAITE, IAN  
MACDONALD, DUANE  
MORTON, ALEX  
OWEN, MARK  
PLETZ, RACHEL  
VAUTOUR, DOMINIC  
FRASER, BERGEN

WILSON, PAMELA, ACTING SUPERINTENDENT  
KINGSTON, DENISE, COUNCIL SECRETARY

#### **1.0 CALL TO ORDER**

Acting Superintendent Wilson acted as Chair of the meeting and called the meeting to order at 6:00 p.m.

#### **2.0 AGENDA APPROVAL**

The following item was added to the Agenda:

7.1 Motion from In Camera meeting

*Moved by Dominic Vautour, seconded by Ian Hebblethwaite to approve the Agenda as amended.*

**Motion Carried.**

**3.0 DECLARATION OF CONFLICT OF INTEREST**

No conflict of interest was declared.

**4.0 APPROVAL OF August 17, 2021 MINUTES**

The Chair called for the approved of the Minutes of August 17, 2021.

*Moved by Harry Doyle, seconded by Mark Owen to approve the Minutes of August 17, 2021.*

**Motion carried.**

**5.0 ELECTION OF OFFICERS**

The Chair called for nominations from the floor for the office of DEC Chair. Harry Doyle and Dominic Vautour put forward their names for the position of DEC chair. The Chair enquired if there were more nominations. There being no further nominations a ballot was cast for the election of DEC Chair. After the ballots were collected and counted Harry Doyle was declared to be the newly elected Chair of the Anglophone East School District Education Council.

The Chair then called for nominations from the floor of the Office of Vice-Chair. Ian Hebblethwaite put forward his name for the position of Vice-Chair. The Chair enquired if there were more nominations. There being no further nominations Ian Hebblethwaite was declared Vice-Chair of the District Education Council by acclamation.

The meeting then proceeded to the appointment of the DEC Secretary.

*Moved by Harry Doyle, seconded by Michelle Folkins, that Denise Kingston be appointed District Education Council Secretary.*

**Motion Carried.**

The newly elected Chair, Harry Doyle, advised that he would chair the remainder of the meeting.

**6.0 PROJECT SHIELD PRESENTATION**

Aubrey Kirkpatrick, Director of Finance and Administration gave a presentation on Project Shield. The presentation set out the background, purpose, and the process of developing the policy. The Project Shield committee included administrators, educators, DEC members and members of the community. The committee outlined specific inappropriate boundary invasions and identified five different categories of these. The District wants to create a central school volunteer database which would include registration forms, photo ID badges and screening information. Other recommendations include expanded screening practices and interview processes when offering lifelong staff positions. Regarding school facilities a semi-annual review of washroom and change rooms will be done checking for cameras and computers as well as increased administrator walkabouts during lunchtime and after school. Student disclosures will be followed up on and support will be offered immediately.

## MINUTES SEPTEMBER 21, 2021, DISTRICT EDUCATION COUNCIL BUSINESS MEETING Page 3

Mr. Kirkpatrick also explained the new PSST Report It Program for students (PSST - Promoting Safer Schools Together) . This is an online reporting tool accessible to students 24 hours a day, 7 days a week to report bullying and safety concerns. This tool is currently used by over 2400 schools and 800,000 students.

The meeting then adjourned for a break.

### **7.0 DISTRICT REPORT CARD PRESENTATION**

The DEC members received and reviewed the ASD-E Report Card prior to the meeting. Acting Superintendent Pamela Wilson introduced Nancy Matthews, Director of Curriculum, Kim Oakley, Director of Education Support Services and Tyler Hardy, Supervisor of Data and Accountability. The ASD-E Report Card monitors DEC policies 1.1 Numeracy, 1.2 Literacy, 1.7 Science and 1.3 Positive Learning and Working Environment and Mental Health. The data was reviewed for the school year 2020-2021 and a report was also given on the Learning at a Distance Plan. After discussion and questions the following motion was made:

*Moved by Ian Hebblethwaite, seconded by Michelle Folkins to receive and accept the ASD-E Report Card.*  
**Motion carried.**

### **7.1 MOTION FROM IN-CAMERA MEETING**

The Secretary was directed to read into the minutes the following motion from the in-camera meeting which immediately preceded the Regular Business Meeting:

*Moved by Dominic Vautour, seconded by Ian Hebblethwaite, to appoint Dominic Vautour, Mark Owen, and Duane MacDonald to the Superintendent Search Committee.*

**Motion carried.**

### **8.0 SUPERINTENDENT REPORT**

Acting Superintendent Pamela Wilson briefed the DEC on staffing, the September 30 data collection process, School Improvement Planning, and District Improvement Planning.

*A motion to adjourn was made by Dominic Vautour.*

The next Regular Business Meeting will be held Tuesday, October 19, 2021.

*Original signed by Harry Doyle*

---

Harry Doyle, Chair

*Original signed by Denise Kingston*

---

Denise Kingston, Secretary