



**DISTRICT EDUCATION COUNCIL
ANGLOPHONE EAST SCHOOL DISTRICT
1077 ST. GEORGE BOULEVARD, MONCTON, NEW BRUNSWICK
BUSINESS MEETING May 21, 2019**

The meeting of the District Education Council, Anglophone East School District, was held at 1077 St. George Blvd. on Tuesday, May 21, 2019. The following were present:

Present: DOYLE, Harry
BREWER, Roberta
LAWSON, Angela
FOLKINS, Michelle
SHORT, Sarah
MacMULLIN, Roy
HEBBLETHWAITE, IAN
McCONNELL, NORVAL
BOURDREAU, Spencer
INGERSOLL, Gregg
KINGSTON, Denise

Regrets: MAWHINNEY, Brenda

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| The Regular Business meeting was called to order at 7:00 PM by Chair Doyle. | 1.0 CALL TO ORDER |
| Two items were added to the Agenda: 6.1 Motions from In Camera meeting and 6.2 Motion for Ad Hoc Committee.

<i>Moved by Michelle Folkins, seconded by Ian Hebblethwaite to approve the Agenda as amended.
Motion carried.</i> | 2.0 AGENDA APPROVAL |
| No conflict of interest was declared. | 3.0 DECLARATION OF CONFLICT OF INTERES |
| <i>Moved by Angela Lawson seconded by Michelle Folkins to approve the Minutes of April 16, 2019.
Motion carried.</i> | 4.0 APPROVAL OF April 16, 2019 MINUTES |

There were no public comments.

5.0 PUBLIC COMMENTS

Member Hebblethwaite requested that his amendment be deferred until later in the meeting after the Budget report so that he could clarify a point with the Director of Finance. It was agreed by consensus to proceed to the next order of business.

NEW BUSINESS
6.0 AMENDMENT TO
MOTION – IAN
HEBBLETHWAITE

The following motions from the in camera meeting held immediately prior to the regular business meeting were read into the minutes:

6.1 MOTIONS FROM
IN CAMERA MEETING

Moved by Angela Lawson seconded by Sarah Short that the DEC recommend to the Minister of Education and Early Childhood Development that the contract for Gregg Ingersoll for the position of Superintendent of Anglophone East School District be renewed.

Motion Carried

Moved by Roberta Brewer seconded by Michelle Folkins that the Superintendent Performance Evaluation has been completed in compliance with the Education Act.

Motion Carried

Moved by Angela Lawson seconded by Norval McConnell that a committee be formed to look at what we are currently doing regarding Superintendent Evaluation feedback from Administrators.

Motion Carried

6.2 MOTION ON AD
HOC COMMITTEE

It was agreed by consensus that the Ad Hoc Committee members be Sarah Short, Ian Hebblethwaite and Angela Lawson.

- Roberta Brewer attended PSSC Meetings at Salisbury Elementary School, JMA Armstrong/Salisbury Middle School, Petitcodiac Regional School and Havelock School. There was discussion at the Salisbury Elementary School meeting about the request for a new school and that state of the deteriorating washrooms. The JMA Armstrong/Salisbury Middle School PSSC are in the process of forming a committee for a new name for the school. There was also discussion regarding the driveway issues. The Petitcodiac Regional School PSSC would like an update on the trades addition.

OLD BUSINESS
7.0 DEC MEMBER
UPDATES AS PER POLICY
2.8 COMMUNICATIONS

- Angela Lawson has some questions with regard to the configuration of the new middle school as well as the opening date, she will discuss with Elizabeth Nowlan
- Michelle Folkins advised that she attended the DEC Spring Symposium. She would like to see training on the role of the DEC and PSSC provided to Principals. The DEC should be part of the development of this training.

The following motion was then made:

Moved by Michelle Folkins, seconded Roy MacMullin that the Superintendent should not allow Administration Staff to be without training on the role of the DEC and PSSC.

Motion carried.

- Norval McConnell stated that he does not agree that approved projects such as the new Bessborough School that have been delayed by the new government need to be resubmitted. He also advised that the HTHS PSSC wanted to assure the DEC and District that all they want is the best for their school and they feel they have been caught in a struggle. They would like to have a more active role in setting up time frames for work to be done.
- Roy MacMullin attended the DEC Symposium and had a chance to see wonderful things going on around the Province. He would like to see our Chair invite the Minister of Education to meet with the DEC. Member MacMullin reported that he has met with Superintendent Ingersoll and Michelina Mancuso of the New Brunswick Health Council concerning dropouts and he would like to invite her for a presentation in the fall. The DEC secretary will consult the Planning Calendar to determine possible dates.
- Ian Hebblethwaite advised that his PSSC members are concerned about the allocation of ESS resources (not just funding) – specifically they would like to know if risk factors are assessed when assigning these resources. Superintendent Ingersoll advised that risk factors are included in the formula for resource teachers and guidance counselors and that this also is looked at in the personalization meetings with Principals .
- Spencer Boudreau reported that RHS dragon boat teams have raised \$900.00 during a barbeque they hosted. Race day is next Friday.
- Harry Doyle attended the Hillsborough Elementary PSSC meeting and the DEC Spring Symposium. He advised that a portable classroom was needed for the Daycare in Hillsborough, he has spoken to Minister Holland regarding this and he will look into it. He reminded the DEC members of the upcoming Turn Around Awards and Retirement Celebrations.

Moved by Angela Lawson, seconded by Ian Hebblethwaite to receive and accept Monitoring report 4.2 Budget/Financial Condition

7.1 MONITORING REPORT
LIMITATIONS POLICY 4.2
BUDGET/FINANCIAL
CONDITION

Monitoring Report Limitations Policy 4.2 was received and reviewed by the DEC prior to the meeting. Aubrey Kirkpatrick, Director of Finance and Administration congratulated staff on holding the budget line and commended the Budget and Accounting Staff for their hard work as Year End is a big endeavor. He advised that this is the first year that districts can carry over up to \$300,000.00 of their surplus and he announced that ASD-E had a surplus of \$171,348.00 from the 2018-2019 Budget. There was discussion on the use of the surplus, funding for the coming school year and scholarships.

Chair Doyle called the question.

Motion carried.

His question for the Director of Finance having been answered, Ian Hebblethwaite moved to amend his motion of February 19th, 2019 which reads:

“Moved by Ian Hebblethwaite, seconded by Roy MacMullin that the new community use field being constructed at MHS be financially supported by AESD each April, in the event that the AESD had a year-end budget surplus to roll over to the new fiscal year, to the tune of an annual contribution of up to 20% of the surplus, but not to exceed \$20,000 annually, until such time as AESD has contributed a total of \$100,000 towards this great project.”

by replacing the words ***“each April, in the event that the AESD had a year-end budget surplus to roll over to the new fiscal year”*** with the words ***“annually after the year-end budget numbers have been finalized and the year-end budget reveals a surplus to be carried forward***

Roy MacMullin seconded the motion. Following discussion Chair Doyle called the question and the motion passed. The amended motion now reads:

Moved by Ian Hebblethwaite, seconded by Roy McMullin, that the new community use field being constructed at MHS be financially supported by AESD annually after the year-end budget numbers have been finalized and the year-end budget reveals a surplus to be carried forward, to the tune of an annual contribution of up to 20% of the surplus, but not to exceed \$20,000 annually, until such time as AESD has contributed a total of \$100,000 towards this great project.

Motion carried.

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Moved by Roberta Brewer, seconded by Norval McConnell to accept and Receive Monitoring Report 1.5 Facilities.

7.2 MONITORING REPORT
ENDS POLICY 1.5 FACILITIES

Monitoring Report Ends Policy 1.5 Facilities was received and reviewed by the DEC prior to the meeting. Aubrey Kirkpatrick, Director of Finance and Administration presented the ASD-E Multi-year School Infrastructure review. Mr. Kirkpatrick shared the new process being used by the district to assess major capital projects. Discussion followed on the delay of previously approved projects, EECD project scoring, and the process involved in midlife upgrades. The major capital list and capital projects were discussed and prioritized.

Chair Doyle called the question.

Motion Carried

Superintendent Ingersoll noted that enrolments were up for newcomer students and reported on how the district was responding to the challenges and the adjustments being made to accommodate them.

8.0 SUPERINTENDENT
REPORT

Correspondence was received by consent Agenda.

9.1 Letter from Minister of EECD regarding Criminal Record Checks

9.2 Letter to Minister of EECD regarding funding for Education Support Services

9.0 CORRESPONDENCE

Chair Doyle adjourned the meeting at 9:30 p.m.

The next Regular Business Meeting is scheduled for June 18, 2019 at 7:00 p.m.

Original signed by Harry Doyle

District Education Council Chair

Original signed by Denise Kingston

District Education Council Secretary