



Anglophone East School District

A Better Future... Through Quality Education

ANGLOPHONE EAST SCHOOL DISTRICT WOULD LIKE TO RESPECTFULLY ACKNOWLEDGE THAT WE GATHER ON THE UNCEDED, TRADITIONAL TERRITORY OF THE MI'KMAQ PEOPLE. IN THE SPIRIT OF PEACE AND FRIENDSHIP, WE EXPRESS GRATITUDE FOR THE HISTORY, CULTURE, RIGHTS AND TRADITIONS OF MI'KMAQ PEOPLE AND COMMIT TO RECONCILIATION THROUGH EDUCATION AND HONOURING THOSE THAT WERE HERE BEFORE US.

AGENDA

ASD-E DISTRICT EDUCATION COUNCIL

September 20, 2022 - 6:00 PM

Livestreamed on the ASD-E District Education Council Facebook page:

<https://www.facebook.com/asdedec>

6:00 PM

The business meeting of the District Education Council, Anglophone East School District, was held virtually and live streamed on September 20, 2022 at 6:00 p.m.

PRESENT:

DOYLE, HARRY, CHAIR
HEBBLETHWAITE, IAN, VICE-CHAIR
FOLKINS, MICHELLE
MACDONALD, DUANE
MORTON, ALEX
OWEN, MARK
VAUTOUR, DOMINIC
CAVOUKIAN, KRISTEN
KNOCKWOOD, JOLYNE

MACLEAN, RANDOLPH J., SUPERINTENDENT / CEO
CHIASSON, JANIQUE, EXECUTIVE ASSISTANT TO THE SUPERINTENDENT / CEO

REGRETS:

PLETZ, RACHEL

1. Call to Order

Chair Harry Doyle called the meeting to order at 6:06 p.m.



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2. Agenda Approval

The Superintendent, Randolph J. MacLEAN requested to the chair that the item number 6, Presentation of the District Report Card, be moved ahead of Item number 5.

Chair Doyle called for approval of the September 20, 2022 Agenda. Item 5.1 Early Childhood Education Presentation was moved ahead of schedule to be the first presentation of the evening.

Moved by Ian Hebblethwaite, seconded by Duane MacDonald, to approve the agenda as amended.

Motion Carried.

3. Declaration of Conflict of Interest

No conflict of interest was declared.

4. Approval of June 21st, 2022 minutes

The Chair called for approval of the Minutes of June 21st, 2022.

The motion to approve the June 21st, 2022 amended minutes was moved by Duane MacDonald, seconded by Ian Hebblethwaite.

Motion carried.

4.1 Business items arising from the previous meeting

4.1.1 Safety in schools / Liaison Officers (RCMP)

Before proceeding to discussing the item, Superintendent, Randolph J. MacLEAN, welcomed the members of the district education council and members of his staff.

The Superintendent / CEO then proceeded by explaining the duty and responsibility of the Liaison Officers (RCMP) and the schools that they service. They will be coming to the school first thing in the morning to do a sweep for paraphernalia. Will not be present on site every day, but the RCMP will be on call. Also, a Liaison Officer will be provided and assigned for each of our high school. The goal, to build a relationship.



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The Superintendent / CEO is having conversations with the mayor of Riverview concerning the needs for Riverview High. We are looking at opportunities with communication for partners to help support our school.

Superintendent / CEO, Randolph J. MacLEAN mentioned and thanked the Tri-Community, RCMP, United way and Wellness for the great conversations.

4.1.2 Riverview Art (Oral update)

Anglophone East School District is in collaboration with the Riverview Art Center. Chair, Harry Doyle asked about the financial agreement, responsibility in case for breakage or damage. Superintendent / CEO, Randolph J. MacLEAN responded that the responsibility is a shared responsibility. If we or they damage, it is whomever that is responsible for the damage and will be responsible for the repairs.

4.1.3 Bernice MacNaughton High School (Oral update)

All is going great, and the work is phenomenal. The construction for this school was well planned between administrators, DTI, etc.. Everything worked perfectly because of the effort done by our partners.

It was mentioned that the small orchard was cut down, but the replanting of the new trees had been granted. In addition, the greenhouse will be moved again for the student and staff so they can continue with this great initiative. All work pertaining to this item will be done in next spring, as agreed between all concerned parties.

4.1.4 PSSC's (Oral update)

One of the principal's asked if the PSSC's are still in place and the answer was yes. They will be up and running during this year and an email list will be sufficient to help with communications.

6:30 PM

5. Superintendent / CEO Report – Randolph J. MacLEAN

Before going into the items, Superintendent / CEO, Randolph J. MacLEAN offers thanks to Pamela Wilson, Director of Curriculum and Instruction, and her team for their presentation and confirms that the PowerPoint will be shared with the members of the district education council, in the next couple of days.



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5.1 Staggered Entry

Everything went well and even appreciated.

5.2 Enrolment update

Today's numbers are at 17 984 for students enrolled. This year, the growth is over 1 000 students. Much larger than predicted.

5.3 Construction update

Even with supply chain issues, our construction partners and DTI are doing great work.

Riverview – 2 portables

Moncton High – 4 portables

It was explained that historically, portable can and have been removed Explanations were given on how and why they do remove them. It all depends on knowing where the pressure is and keeping students to their home community.

There were talks amongst the members concerning the possibilities of building new schools, and Superintendent / CEO, Randolph J. MacLEAN explained that there is no plan presented to address the issue. He also added that before we build new schools, we need to look at our own efficiencies within the system.

In early November, 2 Modular classrooms will be place and in operation in Petitcodiac and Lewisville.

Around the table, there were also talks about the new K to 8 School at Bernice MacNaughton High School.

Beaverbrook – Delivery of the glass is imminent. Frames are in, just a matter of waiting for the glass to come in.

The partnership between NBCC and United Way was mentioned.



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5.4 Staffing update

As of Monday, 28 teachers were hired.

The district is experiencing growth. Reasons - New families moving to NB, students transferring from the Francophone District and, we have pressure points within the system. Were we no longer have space; students will be placed at another school.

Work is being done with facilities to see where we can transition students. It is a building-by-building case analysis and being done daily.

The Superintendent explained each piece of information and confirmed the support for staffing and resources.

Superintendent / CEO, Randolph J. MacLEAN, talked about the role of Job Fairs and how to utilize them for attracting and recruiting new teachers from not only inside NB but outside of NB.

5.5 August Superintendents' Leadership Team Meeting (Formerly known as the Principals' Meeting) At Ledges

Superintendent / CEO, Randolph J. MacLEAN, spoke briefly about the event and reports that this event was an amazing experience. He also mentioned that the conversations about common experience were true and rich, in addition to people sharing information about transition and curriculum, Canadian experience and holistic approach. The second day was in a business setup.

5.6 Bus accident follow-up

The bus carrying the students was a contracted bus. But all was ok, no students were injured.

5.7 September 19th closure for a National Day of Mourning Information shared.

5.8 School visits

School visits will continue, on a weekly basis and, for the remainder of the year.

There was a mention from the DEC members expressing their desire to join Superintendent / CEO, Randolph J. MacLEAN on these kinds of trips/visits. The request was received, and the DEC members are welcome to join the Superintendent during these visits.



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5.9 This week in Anglophone East

This is an initiative that came from Superintendent / CEO, Randolph J. MacLEAN's walkabouts - Talking to staff, explain what a superintendent does. The staff will have a better understanding of what a Superintendent / CEO does.

5.10 City-Center Principals' Meeting

The meeting took place this morning at the District Office.

5.11 Breakfast in schools

On September 8th, invited to take part by the government. The province is investing \$ 500 000. All kids are welcome to utilize this program no matter what the financial situation is at home. If the students want to eat, they are welcomed to do so. This program will be working with community partners to give healthy food and help look at learning and education in a different way. We have different initiative like: Fill the bus, Food Depot Alimentaire.

DEC member, Dominic Vautour asked if there were any financial pressures?

Stephanie Patterson, Director of Communication, explained that the district has been in partnership with local non-profit organizations since 2017, and help cover the financial pressures.

It was also mentioned and emphasized that as a District, this is a feather in our cap and that we are very proud. Great leadership role from by the city as they are a huge partner.

5.12 Community Schools' Support - Start-up 2022

Cost of school supplies - Costco donated 400 backpacks – In addition, donations were received by the Salvation Army (school supplies), Carefree, Atlantic Wellness (free mental health counselling) and United Way. All are showing support.

A special mention was made to our school coordinators who delivered the backpack to the schools.

Chair, Harry Doyle commended the members and staff for their support.

the need to show some level of formal recognition, was felt around the table. The discussion led to different members of the DEC sharing their ideas on how to show recognition.

6. Director of Curriculum and Instruction – Pamela Wilson

6.1 District Report Card

Supporting DEC policies 1.1 Numeracy, 1.2 Literacy, 1.3 Positive Learning and Working Environment and Mental Health and 1.7 Science



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Pamela Wilson, Director of Curriculum and Instruction, thanked the members of the DEC for having her present at the meeting and then proceeded by talking about the policies. She also explained the results based on the report card achievement scale for K-8 and for Literacy K-8. For Literacy, a slight drop was noticed in lower grades but reminded the group to keep the cohort in mind. And on the other hand, some of the grades were able to sustain the marks.

Mark Owen, member of the DEC, expressed concerns. And Superintendent / CEO, Randolph J. MacLEAN, offered explanations and talked about sustainability over the last summer.

Jason Reath, Subject Area Coordinator, spoke about school improvement planning and data analysis. He also explained that the French Immersion Language Arts students are not included in the results.

Pamela Wilson, Director of Curriculum and Instruction, went over the data that covers grade 9 to 12. Dominic Vautour, member of the DEC, asked if they were graduation requirement and the answer was, affirmative.

Alex Morton, member of the DEC, asked if the curriculum for the French Immersion is the same as the Non-French Immersion Program. Pamela Wilson, Director of Curriculum and Instruction answered that the curriculum is the same.

In Science, good work in being done in cross curricular. And grades 9 to 12 show the same achievement scale and how many were successful.

Dominic Vautour, member of the DEC, asked what is AP? The answer: AP means, advance placement.

Explanations pertaining to the effects of the pandemic were given by Superintendent / CEO, Randolph J. MacLEAN.

Pamela Wilson, Director of Curriculum and Instruction, explained the provincial results and expressed that there will be a renewed focus on literacy and numeracy. She also went on by providing details and explanations related to the district improvement plan and touched briefly on baseline data and student learner profile.

It was also mentioned that summer learning initiatives were available - The program has had a Positive outcome.

Superintendent / CEO, Randolph J. MacLEAN, thanks Pamela Wilson and her team. And explains the importance of teachers working with teachers.

And finally, it was shared that areas of growth identified by school administration, that some needs help in how to use the data.



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7. Director of Human Resources – Jacqui Eadle

7.1 Staffing update – Oral Report

Jacqui Eadle, Director of Human Resources, gave a brief oral update.

7.2 ERP update – Oral Report

Jacqui Eadle, Director of Human Resources, explained that this item is fluid and an everchanging situation.

She also touched on the issue of supporting our staff as they are implementing a new program in HR Payroll and Finance called, Oracle Fusion. This program will replace our manual work to a more automated kind of work. Having the information for each employee in one spot.

She also mentioned that when the opportunity arises, we, the district, raised our hands to pilot the project - Our anglophone district and having great lead and hope as it will really reflect that support to our staff.

May 2023 is the target rollout date. Will provide monthly updates.

The province is helping and supporting us with the transformation. Bus drivers – In terms of our pressure points is our teachers and EA's.

8. Director of Finance and Administration – Aubrey Kirkpatrick

8.1 Budget update – Oral report by Superintendent / CEO, Randolph J. MacLEAN

Superintendent / CEO, Randolph J. MacLEAN gave an oral report of the budget.

8:00 PM

9. Member Updates

- 9.1 VAUTOUR, DOMINIC – Offered explanation as to how and why a commitment to providing executive coaching came about and was decided to be provided to the Superintendent / CEO, Randolph J. MacLEAN – Explained that this recommendation came from the Search Committee.

Mr. Chair, I move that the DEC affirm their support in Mr. MacLEAN and commit to providing Executive Coaching as recommended by the Superintendent Search Committee.

Motion second: Ian Hebblethwaite

Motion carried



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The Superintendent thanks the DEC member, Dominic Vautour, for wanting to invest in him and the students. And explains that through the department, the framework for the support is already in the works. Superintendent / CEO Randolph J. MacLEAN welcomed the idea and the practice.

In June, DEC member Dominic Vautour attended the Bernice MacNaughton High School graduation – Feedback given to the member: Wants to highlight the return to school and the staggered entry. Fantastic job and if possible, to continue this practice, let's just keep doing it.

The member also expressed his concerns around the issues surrounding the full classroom, buss situation, etc. In addition, he shared his thoughts and concerns related to the following items:

- Shediac Cape parents wanting to form a community group.
- Mentioned the lack of space and Moncton High.
- And finally, the pressure regarding a new school in that area.

9.2 DOYLE, HARRY, CHAIR – Visited the schools before the DEC Meeting, and here are a few things to report:

- Overwork, not enough staff.
- Caledonia – Tech room, leak for a long time and work safe was called in.
- Caledonia – Participated in the Fall Festivities – Grade 12, 18 students helped with the lunch and dinner fundraiser.
- Riverview East – Principal had an accident; Portable are not used.
- Hillsborough – Opened on time and today, the parents are visiting the school.
- Parking lots – Issues and needs tending.
- Riverside Albert – Playground has been ordered, in storage but will be up in the spring.
- Riverside Albert – Holes in the cement of front steps needs tending.

9.3 HEBBLETHWAITE, IAN, VICE-CHAIR – Teacher Excellence Awards, suggests October 4.

The Vice-Chair recommends that the restaurant, Sofia and Fritz be considered. And it was mentioned, by the Superintendent that his office will take care of the logistics.

The attendees would be: The nominees, 4 (Teachers and plus one), the selection committee and DEC members are invited (plus 1). Dates will be shared with Doodle.

October meeting – It is confirmed that our Student District Education Council member will be in attendance. This year, the student representative should be from Bernice MacNaughton High School. We are working with the principal now to know who the student will be.



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9.4 FOLKINS, MICHELLE - Parking lot complaint brought forth by a parent.

Motion by, Michelle Folkins, to have our Superintendent / CEO provide feedback and a current list of parking lots that need repairs.

Seconded by Kristin Kavoukian

Motion carried

Item confirmed - To be done and submitted by May 2023.

9.5 MACDONALD, DUANE – Reached out to the new principals to welcome them aboard.

9.6 MORTON, ALEX – Mentioned that there is no PSSC meetings yet.

Dress codes – Take a look into a district wide dress code and, to have it more inclusive. The Superintendent / CEO, Randolph J. MacLEAN requested time and flexibility to provide direction and advise on how to move forward. The members agreed and will be discussed during the next DEC meeting.

Sign off on school policies - The systems and technologies for parents to sign the forms, lacks. It was received and in agreement. It was mentioned that we are looking into the matter and need to look at it again, to make it user friendly.

9.7 OWEN, MARK – Expressed that at the start of year, had a few road bumps.

9.8 CAVOUKIAN, KRISTIN - Edith Cavell – Welcomed the new principal.

The member also mentioned that none of her school's had their PSSC meetings.

She also expressed her concerns related to the Orchard at Bernice MacNaughton High School.

The member, Kristin Cavoukian, brought to attention that at a certain High School, issues related the accessibility for a student, in participial and starting grade 9, did not go well. On a positive note, the principal and the teachers did and are doing everything possible to accommodate the student. Some of the infrastructures have arrive today. Following her statement, DEC members, Kristin Cavoukian, was asked not to discuss this matter and to not share the names of school and student.

Point of order, made by Dominic Vautour, the naming of the school



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The Chair, Harry Doyle, explained that this issue is close to being resolved. And the media did not want to wait, but the issues are well resolved.

During the discussion, the process to follow and, related to complaints (For school bus issues, etc.) was explained and is: To first talk to the school principal, then director of schools and then the Superintendent/CEO. If something was missed, we will correct it.

9.9 PLETZ, RACHEL – Member absent therefore, nothing to report or shared.

9.10 KNOCKWOOD, JOLYNE – No updates, but has a question on protocol procedure. Like to attend the school visits to say hello and participate to every school and PSSCs. This would provide all concerned parties to have the opportunity to meet with DEC member, Jolyne Knockwood.

The Superintendent / CEO, Randolph J. MacLEAN, will be sending a communication to all the school principals and provide dates.

During the discussion, it was explained that the DEC members have no turf. DEC members are welcome to go to any school.

DEC member, Jolyne Knockwood, mentioned that she was available Thursday for a visit at Queen Elizabeth – The Superintendent / CEO, Randolph J. MacLEAN mentioned that he will ask the principal to communicate directly with DEC member, Jolyne Knockwood.

8:30 PM

10. End of Meeting

At (9:06), ***Vice-Chair, Ian Hebblethwaite, moved to adjourn the meeting.***

Motion carried

The next Regular Business Meeting will be held on ***Tuesday, October 18th, 2022.***

Original signed by Harry Doyle

Harry Doyle, Chair

Original signed by Janique Chiasson

Janique Chiasson, Executive Assistant to the Superintendent / CEO