



# Anglophone East School District

A Better Future... Through Quality Education

## MINUTES

ANGLOPHONE EAST SCHOOL DISTRICT  
DISTRICT EDUCATION COUNCIL

**September 19, 2023 - 6:30 PM**

Livestreamed on the ASD-E District Education Council Facebook page:

<https://www.facebook.com/asdedec>

### **6:30 PM**

#### **1. Call to Order**

The business meeting of the District Education Council, Anglophone East School District, was held in person and live streamed on September 19, 2023, at 6:30 p.m.

#### **PRESENT:**

DOYLE, HARRY, CHAIR

HEBBLETHWAITE, IAN, VICE-CHAIR

KNOCKWOOD, JOLYNE

FOLKINS, MICHELLE

MACDONALD, DUANE

CAVOUKIAN, KRISTIN

OWEN, MARK

MACLEAN, RANDOLPH J., SUPERINTENDENT/CEO

CHIASSON, JANIQUE, EXECUTIVE ASSISTANT TO THE SUPERINTENDENT/CEO

**REGRETS: VAUTOUR, DOMINIC**



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## 2. Land Acknowledgement

ANGLOPHONE EAST SCHOOL DISTRICT WOULD LIKE TO RESPECTFULLY ACKNOWLEDGE THAT WE GATHER ON THE UNCEDED, TRADITIONAL TERRITORY OF THE MI'KMAQ PEOPLE. IN THE SPIRIT OF PEACE AND FRIENDSHIP, WE EXPRESS GRATITUDE FOR THE HISTORY, CULTURE, RIGHTS AND TRADITIONS OF MI'KMAQ PEOPLE AND COMMIT TO RECONCILIATION THROUGH EDUCATION AND HONORING THOSE THAT WERE HERE BEFORE US.

## 3. Agenda Approval

***Moved by DEC member, Duane MacDonald, seconded by DEC member, Mark Owen, to approve the agenda.***

***Motion Carried.***

## 4. Declaration of Conflict of Interest

No conflict of interest was declared.

## 5. Approval of June 20, 2023, minutes

***Moved by Vice-Chair, Ian Hebblethwaite, seconded by DEC Member, Kristin Cavoukian, to approve the minutes of June 20, 2023.***

***Motion carried.***

## 6. Business arising from the previous meeting.

### 6.1. Policy 713

The original motion dated June 20, 2023, and related to Policy 713, will have to be repealed.



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***The member of the DEC, Kristin Cavoukian, moves to repeal the motion made June 20. The motion is seconded by Michelle Folkins***

## ***Motion carried***

In addition, following the June 20, 2023, repealed motion, The District Education Council member, Kristin Cavoukian puts forth a new motion and shares details of a document called ***Schedule A – District Policy re Implementation and Gender Identity***. The details are as follows:

WHEREAS on August 17, 2020, the Minister of Education and Early Childhood Development (the “Minister”) issued Policy 713, “Sexual Orientation and Gender Identity”;

AND WHEREAS the Education Act, s. 36.9(5) requires the District Education Council to “develop school district policy and procedures, not inconsistent with provincial policies and procedures”;

AND WHEREAS Policy 713 authorizes the District Education Council to “develop policies and procedures that are consistent with, or more comprehensive than, this provincial policy”;

AND WHEREAS the District Education Council shares the concerns expressed by the New Brunswick Child & Youth Advocate in his report, On Balance, Choose Kindness: The Advocate’s Review of Changes to Policy 713 and Recommendations for a Fair and Compassionate Policy, issued August 15, 2023 (the “Child & Youth Advocate Report”);

AND WHEREAS the Child & Youth Advocate Report recommends that “DEC’s adopt the policy at Appendix C under their statutory capacity to make policy not inconsistent with Departmental policy”;

AND WHEREAS this District Policy is consistent with Appendix C of the Child & Youth Advocate Report;



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AND WHEREAS, in the District Education Council's opinion, this District Policy is either "consistent with, or more comprehensive than" Policy 713;

THEREFORE BE IT RESOLVED that:

1. The District Education Council adopt the Policy attached as Schedule A to this Motion, entitled "District Policy re Implementation of Provincial Policy 713, 'Sexual Orientation and Gender Identity'".
2. This District Policy be posted on the school district website and shared with all members of the school environment as soon as possible after the beginning of the 2023-24 school year, and at the beginning of each subsequent school year.

***The motion is as follow:***

***The District Education Council member, Kristin Cavoukian, moves that the District Education Council formally adopts the Policy outlined in Schedule A, titled "District Policy on the Implementation of Provincial Policy 713, 'Sexual Orientation and Gender Identity.'"***

***Furthermore, The District Education Council member, Kristin Cavoukian propose that This District Policy shall be promptly uploaded to the school district's official website and disseminated to all stakeholders within the school community at the commencement of the 2023-24 academic year, and at the outset of each successive school year. The District Education Council member, Jolene Knockwood, seconds the motion.***

***Motion carried***

Harry Doyle, DEC Chair presented the new student district education council member, Gavin Chaisson-Butland.



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**7:00 PM**

## 7. Superintendent/CEO's Report – Randolph J. MacLEAN

### 7.1. Enrollment update

The Superintendent/CEO, Randolph J. MacLEAN, speaks of the rising student enrollment in our district, noting daily additions and registrations via the Welcome Center. The center, which also supports students from other Canadian provinces, has registered 893 students. Support has been increased for readiness at the center. Delays might occur as we aim to ensure the best for everyone.

### 7.2. Staffing update

The Superintendent/CEO, Randolph J. MacLEAN, mentions that in concert with enrollment, staffing needs to increase. Since the first day of school, 27 teachers to classrooms were added, and 20 educational assistants. Also, with the growing student population, there is a pressing need for classroom spaces.

Mark Owen, District Education Council member, expresses his concerns regarding absences. The Superintendent/CEO, Randolph J. MacLEAN, shares his concerns. Following the discussion, The Superintendent/CEO, Randolph J. MacLEAN, spoke briefly about the role of Craig Hutching, the new Principal on Assignment, and how he will bring support to the cause.

### 7.3. Administrative postings update

The Superintendent/CEO, Randolph J. MacLEAN, announces that there are 43 newly appointed individuals in administrative positions, with an additional 2 returning from leave. The District continues to be actively looking and recruiting not just for teaching positions, but for administrative roles as well.



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## 7.4. Staggered entry

The Superintendent/CEO, Randolph J. MacLEAN, explains that each school had a plan, tailored to its specific needs and requirement.

## 7.5. Superintendent's Leadership Team Meetings, August 23-24, 2023

The Superintendent/CEO, Randolph J. MacLEAN, explains that during the morning portion of the meeting, there was a focus on cultural components, including recognition, anti-racism, and Black Lives Matter interventions. The afternoon was dedicated to School Improvement Planning. These plans, centered on priorities like children and the required date, will be submitted by October 30<sup>th</sup>. The second day, discussion took place across all departments.

## 7.6. Collaborative Professional Learning Day, August 29, 2023

The Superintendent/CEO, Randolph J. MacLEAN, shares details about the activities across 3 sites, and involving 1 500 participants. Both Pam's team and Kim's team developed and conducted workshops. In the afternoon, in concert with our colleagues from the North, Chief Cadmus Delorme addressed everyone from all 3 sites and a second district. Survey results will be presented at the upcoming District Education Council meeting.

## 7.7. School year calendar

This item brought about some conversation. In full transparency, the Superintendent/CEO, Randolph J. MacLEAN, explains that the English provincial calendar is different from the provincial French district and explained what the differences were.

District Education Council member, Michelle Folkins, had some comments regarding the highlighted areas and cautions that the usage of yellow could lead to some confusion as all grade levels are represented by the same color. And suggests that maybe, the elementary and middle level could be different from the high school level.



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Stephanie confirms that she will be doing the changes first thing tomorrow morning.

## 7.8. Hold the Line NB

The Superintendent/CEO, Randolph J. MacLEAN, briefly speaks about the demonstration, the right to demonstrate and where it will take place. He mentions that the District has been working with the RCMP, the city of Moncton, and the families, to let everyone know that we are ensuring the safety and security of our students and buildings.

He also mentions that there will be protests in every province, tomorrow, 11 am. And the officers confirm that they will be ensuring that everyone is aware and safe. At this moment, there are no concerns for the students' safety.

## 7.9. Schedule – Accountability/Monitoring reports

The Superintendent/CEO, Randolph J. MacLEAN, provides an explanation regarding the postponement of the accountability report and touches briefly on the accountability report.

## 7.10 Truth and Reconciliation Week

The Superintendent/CEO, Randolph J. MacLEAN, speaks about Truth and Reconciliation Week, from September 25 to 30, and thanks Tracy Landry for her work, in addition to her team's work, in providing our schools and our students with support. Moreover, he speaks about all the opportunities and activities that will take place all through the week.

## 7.11 Riverview middle school transition

The Superintendent/CEO, Randolph J. MacLEAN, speaks of the work that was done by all that were involved regarding the transition of almost 300 students, from Riverview East to Riverview Middle.



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The District Education Council, Duane MacDonald, speaks about his conversation with Kim Marr and expressed how the support provided by the district office and the collaborators exceeded her expectations. There are some growing pains, but believes they are dealing with it very well.

The District Education Council Chair, Harry Doyle, mentions that the parents are being supportive. The Chair also mentions that a meal was provided on behalf of the members of the District Education Council and the feedback was very positive.

## 7.12 Start-up update – Oral report

On September 2, Anglophone East representatives took part in the pride parade. Stephanie Patterson, Director of Communication, mentioned that the district had secured the spot in the parade and had a great number of participants.

Kristin Cavoukian, District Education Council member, expresses her pride in the District's representation, but also notices that the Francophones had a larger group and hinted that she would encourage some friendly rivalry.

And finally, The Superintendent/CEO, Randolph J. MacLEAN, thanks Dave McCormick, Manager of Transportation, for all the work that was done, and how he and his team were ready to roll the first day.

## 8. Director of Human Resources' Report – Jacqui Eadle

### 8.1 Staffing update – School Start Up – Oral report

Adding to Randy's report, Jacqui Eadle, Director of Human Resources, speaks of our casual list and its depletion. The upside, her team is up another year with experience and now has people dedicated to recruitment. It was mentioned that the tools used to view and do preliminary videos helps with the visual, and the triage can be done in a short period of time. One thing they need to be mindful, we are very aware





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of the need but also, will continue to ensure that the proper precautions are taken, especially when vetting people with criminal check.

## 8.2 Recruitment strategy – 2023-2024 – Oral report

Jacqui Eadle, Director of Human Resources, speaks of the recruitment plans and the data set. Also mentioning the opportunity to building relationships and being proactive in their approach. She and her team will be revisiting past practices and see where they can improve.

The District Education Council member, Kristin Cavoukian, asks if there are discussions with provincial counterparts, in addition to the openness regarding international teachers. The Superintendent/CEO, Randolph J. MacLEAN, answered and provided information about credential and how that looks like from one province to another.

## 9. Director of Finance and Administration's Report – Aubrey Kirkpatrick

### 9.1 Community – Update – Oral report

The Director of Finance and Administration, Aubrey Kirkpatrick, mentions the family feud teams from BMHS will be on Thursday night. He also takes a moment to thank everyone around the table for their support and the Superintendent / CEO for his leadership. And finally, Aubrey speaks briefly about the community of schools, under his umbrella, and provided numbers from last year in terms of having 100 volunteers, 200 programs and \$ 150 000 grant money.

### 9.2 Facilities – Update – Oral report

The Director of Finance and Administration, Aubrey Kirkpatrick, speaks of the summer projects, and stacks of projects that were accomplished.

### 9.3 Finance – Update – Oral report

The Director of Finance and Administration, Aubrey Kirkpatrick, gives a brief description of what is School cash online. Basically, it's a payment system. He adds that 90 % of the money raised comes through that



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system. And finally, he mentions that the system has an 84 % adoption rate and is working very well.

Aubrey Kirkpatrick, Director of Finance and Administration, as highlighted certain budgetary and FTE discrepancies. While traditionally we have received the funds we have asked for, our growth of over 2 000 students in the past three necessitates a reevaluation. Our consideration must now encompass not only FTEs but also the support infrastructure behind our teaching staff. It's no longer about getting what we deserve, but what we need. And mentions that he and his team will be collaborating closely with the department in anticipation of the May budget review.

There was also a discussion about the challenges posed by our dual-system structure, yet there remains a sense of optimism.

By the end of the month, Aubrey Kirkpatrick, Director of Finance and Administration, and his team will meet with the department to discuss our official student count, the growth Anglophone East School District has experienced, and our evolving needs.

#### 9.4 Transportation – Update – Oral report

This past summer marks a significant milestone for our district with the launch of our first district training for bus drivers. After a decade-long advocacy, we are proud to finally offer this training in-house. By doing so, we aim to train new bus drivers, cultivate their skills right here within our district, and keep people interested in this profession.

And lastly, we have 10 electric buses coming this winter to our district.



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**8:00 PM**

## 10. Members' updates

Kristin Cavoukian – Earlier this summer, the playground at Edith Cavell was temporarily closed. But later in the summer, the park opened, once again and the community were very pleased with the results and for making it accessible again for everyone.

Jolene Knockwood – No member's update.

Mark Owen – No member's update.

Ian Hebblethwaite -No member's update.

Gavin Chaisson-Butland - Spoke of the proactive student government already in place for the new school year. A lot more life breath into the school.

Duane MacDonald – Mentions that he saw positive things on social media about the transportation department. Then continues by explaining that the bus at Riverview Middle School needs repairs and being a highly used bus, is asking if it would be possible to receive so help for the repairs. Randolph J. MacLEAN, Superintendent / CEO, mentions that he will be looking into the matter. Duane mentions that Salisbury does not have a DEC member and expressed the need for representation and encourages the members to take on more schools, as he will be taking on more school. Harry Doyle, DEC Chair, mentions that he is speaking to the department about this issue. Some people are interested to coming back to the DEC, but the areas are already represented. Duane encourages Harry to solicit the members and to add schools to their assignments.

For next agenda – District Education Council Representation for Salisbury, Petitcodiac area.



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Michelle Folkins - Would the District Education Council be interested in writing letters for graduation. The Superintendent/CEO, Randolph J. MacLEAN, confirms that it would be possible and will put something together.

Also requested that a message be sent to administrators to encourage them to invite their DEC representative to their meetings.

And last, the DEC member highlights the significant student growth at Dorchester School.

Harry Doyle – This Friday, the Moncton High Sports field will display the sign of a distinguished member of our school community.

**9:00 PM**

**11.** End of meeting

**8:53 pm, motion to adjourn made by District Education Council member,**

**Mark Owen.**

***Meeting adjourned***