



Anglophone East School District

A Better Future... Through Quality Education

MINUTES

ANGLOPHONE EAST SCHOOL DISTRICT
DISTRICT EDUCATION COUNCIL

April 16, 2024 - 6:30 PM

Livestreamed on the ASD-E District Education Council Facebook page:

<https://www.facebook.com/asdedec>

6:30 PM

1. Call to Order

The business meeting of the District Education Council, Anglophone East School District, was held in person and live streamed on April 16, 2024, at 6:52 p.m.

PRESENT:

DOYLE, HARRY, CHAIR

KNOCKWOOD, JOLYNE

HEBBLETHWAITE, IAN

MACDONALD, DUANE

VAUTOUR, DOMINIC, VICE-CHAIR

FOLKINS, MICHELLE

CAVOUKIAN, KRISTIN

CHAISSON-BUTLAND, GAVIN, STUDENT DEC MEMBER

MACLEAN, RANDOLPH J., SUPERINTENDENT/CEO

CHIASSON, JANIQUE, DISTRICT EDUCATION SECRETARY AND EXECUTIVE
ASSISTANT TO THE SUPERINTENDENT/CEO

REGRETS:

OWEN, MARK

MORTON, ALEX



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2. Land Acknowledgement

ANGLOPHONE EAST SCHOOL DISTRICT WOULD LIKE TO RESPECTFULLY ACKNOWLEDGE THAT WE GATHER ON THE UNCEDED, TRADITIONAL TERRITORY OF THE MI'KMAQ PEOPLE. IN THE SPIRIT OF PEACE AND FRIENDSHIP, WE EXPRESS GRATITUDE FOR THE HISTORY, CULTURE, RIGHTS AND TRADITIONS OF MI'KMAQ PEOPLE AND COMMIT TO RECONCILIATION THROUGH EDUCATION AND HONORING THOSE THAT WERE HERE BEFORE US.

3. Agenda Approval

Moved by DEC member, Michelle Folkins, seconded by DEC member, Dominic Vautour, to approve the agenda as amended (Section 10, 10.1 – Will be presented in May 2024)

Motion carried

4. Declaration of Conflict of Interest

No declaration of conflict of interest was presented.

5. Approval of the minutes from the meeting held March 19, 2024.

Moved by DEC member, Kristin Cavoukian, seconded by DEC member, Jolyne Knockwood, to approve the minutes.

Motion Carried



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6. Correspondence

6.1. Letters from the Minister of Education

The Superintendent/CEO spoke, reported the following letters received on behalf of the District Education Council:

- March 28 - The District Education Council received a letter from the Minister of Education.
- April 5 - The District Education Council received a second letter from the Minister of Education.
- April 11 - The District Education Council submitted a response to the April 5 letter from the Minister of Education.
- April 15 - The District Education Council received a letter from the Minister of Education.
- April 16 - The District Education Council submitted a response to the April 15 letter from the Minister of Education.

Moved by DEC member, Kristin Cavoukian, seconded by DEC member, Ian Hebblethwaite, to approve the correspondence in a consent agenda format.

Motion Carried

7. Business arising from the previous meeting.
Nothing added for this agenda item.

7:00 PM

8. Superintendent/CEO's Report – Randolph J. MacLEAN

8.1. New Dieppe K-12 School

The Superintendent/CEO confirms that the work will begin in the next couple of weeks regarding the design. Will come back with a proposed design before the end of the school year. Lou MacNarin will stay open, as well as Arnold H. McLeod and Lewisville Middle School will be part of the conversation.



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The Superintendent/CEO added that a letter dated April 12 was received from the Minister of Education, approving the design for the Shediac K-12 school. Although this was not mentioned in item 6.1, it could have been included at that point.

8.2. New West End Middle School

Last Friday, there was a site visit. Based on the information received, the school is on track for its scheduled delivery in September 2024. The DEC members expressed interest in touring the school premises before its official opening. This request was acknowledged and confirmed. Additionally, it was requested that an invitation be extended to Norval McConnel, a community member, in recognition of his work.

8.3. Enrollment update

As of today, we have 19,619 students enrolled in our system. We continue to grow, and due to enrollment pressures, we must move some students to other schools to ensure they have a classroom. A total of 78 students are unable to attend their respective schools.

5 students – Beaverbrook

6 students - Bessborough

2 students - Claude d Taylor

45 students - Edith Cavell

4 students - Evergreen Park

3 students – Lewisville Middle

1 student - Lou MacNarin

11 students - Northrop Frye

1 student - Riverview East

Regarding kindergarten enrollment, the Superintendent/CEO mentioned that we are close to matching the registration numbers from last August. This year, we anticipate surpassing that number by the end of June.



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8.4 Administration and staffing update

The Superintendent/CEO provided a list of administrators recently appointed to new or acting positions and congratulated everyone who participated in the process.

8.5 Excellence Awards in Education Awards

May 14, Beaverbrook, in Fredericton – The DEC has been asked to send a representative. Following a brief conversation, Kristin Cavoukian through her hat in the race and Dominic would like to officially nominate Kristin Cavoukian. All in favor.

8.6 High School Graduations

The Superintendent/CEO provided the dates for each high school graduation. An updated information sheet will be distributed once all the details have been gathered. If members would like to speak the Superintendent/CEO shares that he will make sure that they are on the agenda. The Superintendent/CEO confirms that the congratulations letters will be prepared and ready for distribution.

The Superintendent/CEO mentioned that we are still working through the indigenous student graduation.

8.7 School Improvement Plan Meetings

The Superintendent/CEO discussed the purpose and logistics of the meetings, noting that 31 schools have been visited to date. These data-informed meetings foster rich conversations, providing an overview of various metrics, including student perception survey data, ELPA results, provincial assessments, and growth indicators. The data indicates that we are trending in the right direction, demonstrating growth and progress.

8.8 School Celebrations

The Superintendent/CEO spoke briefly of several events that merited to be mentioned in terms of celebrations in our system.



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8.9 Information items

- 8.9.1 Indigenous Education report
- 8.9.2 Anti-racism report
- 8.9.3 Teacher Induction and Mentorship report
- 8.9.4 International Welcome Center report

These items/reports will not be discussed as they are included in the new format and process under the consent agenda.

9. Director of Human Resources' Report – Jacqui Eadle

9.1. Teacher staffing update

We are making good progress with teacher staffing. We are evaluating each school's needs and conducting final assessments to determine requirements. We will identify surplus staff, manage transfers, and post and advertise positions as necessary.

A member asked if the recently signed contract created any challenges for the HR team. Jacqui Eadle responded, "No, it didn't."

9.2. Enterprise Resource Planning (ERP) / Oracle Fusion update

The director of Human Resources shared with the group, details about the changes and training for the ERP system, which will go live on April 29. Resources are available for those who could not attend the training, and we are on track. The department feels prepared to handle any challenges.

9.3. Retirement Gala

May 8 – St James Gate – All are invited.

10. Director of Finance and Administration's Report – Aubrey Kirkpatrick

10.1. Monitoring Report – Deferred to May



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10.2. Department updates

Facilities and its team are also impacted, adding portables, and focusing on managing growth and ensuring regular maintenance is maintained.

Regarding finances, the fiscal year ended on March 31, with the operating budget between \$225 and \$230 million. Over the weekend, the team ensured the payment of invoices totaling approximately \$1.5 million.

Mental Health Summit (last held in 2019) - May 9, 6 to 9 pm. This event will be held at Harrison Trimble. Details will be shared by the Superintendent/CEO, and all are welcome to attend. The school community team collaborated with the YMCA to focus on topics supporting youth in a digital world.

The school bus routes for kindergarten to grade 2 are being realigned, and the transportation team is reviewing the new routes. The Superintendent/CEO mentioned that information about these upcoming changes will be communicated by late spring, early summer.

11. Director of communications – Stephanie Patterson

11.1. Inspire Awards (May 27, 2024)

Formerly known as the Turnaround Achievement Awards, the program has been renamed and rebranded to better reflect its purpose for students. Communication has been sent to principals for nominations. The event is scheduled for May 27 at the RAC Center, starting with dinner followed by the ceremony. We will be looking for DEC members to present the awards and read the bios.

11.2. Updates

Will be attending the CAPSIL conference in Toronto.



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8:00 PM

12. Members' Updates

Gavin Chaisson-Butland – the student member, shared about attending a conference at Tantramar, describing it as a positive and enriching experience. He highlighted listening to an inspiring speaker on leadership. As the end of the year approaches, efforts are focused on wrapping up activities. Gavin also reported that the student council is functioning well.

Jolyne Knockwood – Mentioned that a few PSSC meetings were rescheduled.

Kristian Cavoukian – Accompanied Mayor Arnold to provide civics lessons to grade 4 students, an annual tradition. During the session, students were asked for their "big ideas" for Moncton. The mayors will select a winner, who will receive a prize. The experience was wonderful, and there is an invitation extended to other municipalities to implement similar initiatives.

At the Hillcrest PSSC meeting, a member brought a box of Halo donuts to commemorate the last year of the PSSC. The focus was on improvement rather than winding down. Goals were discussed, including enhancing the hot lunch program and expanding the tech program. The sentiment conveyed was that Hillcrest is not a school winding down, but rather one preparing its staff to hit the ground running. Lessons are being created to equip them for future endeavors. Due to growth, Kindergarten to grade 3 classes are at full capacity.

Harry Doyle – Apologies were extended for the inability to attend or visit as many schools as usual. The Chair acknowledged hearing complaints about the DEC and difficulties with PSSCs, emphasizing a commitment to listening and addressing concerns. Despite challenges, there has been an abundance of positive feedback regarding the Superintendent/CEO and his work.



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Dominic Vautour – Visited a few PSSCs including Mountainview, where great conversations took place. Also, traveled to Fredericton for some business issues. The attended a PSSC meeting at Bernice MacNaughton High School, where conversations were positive, but concerns persist regarding the smells emanating from Organigram. Exploring additional avenues of support.

Taking a moment to congratulate all staff who successfully secured their positions, including Tim Carson, who is now Vice Principal at Birchmount. Also extending congratulations to Sheila Johnston of Mountainview, who is transitioning to Arnold H. McLeod, and wishing Angela McNeil a happy retirement. A special shoutout goes to Sandra Savard and Michelle Melendy, PSSC Chair at Bernice MacNaughton High School.

Michelle Folkins – PSSCs have been very quiet. She attended the Heritage Fair at Dorchester School, which she has attended annually for many years. She enjoys seeing the students' excitement, their participation and the school's level of involvement.

Duane McDonald – The member shared his recent school visits and offered congratulations to Heather McIntyre on her official appointment as principal of Riverview High School. He spoke about the upcoming activities and fundraising efforts for repairs, including the football field. He then discussed Riverview Middle School, the PSSC, and the new administration. At Frank L. Bowser, efforts continue towards becoming the first Apple School, with a recent PSSC meeting led by the new acting principal, Matthew Basque.

He attended an informative event at FLB where Mayor LeBlanc spoke to grade 12 students. The experience was entertaining and enlightening, with interesting reactions from the students.

On a somber note, former DEC member Brenda Mawhinney sadly lost her husband, Joel Mawhinney, to cancer.



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Ian Hebblethwaite – No member's update.

8:30 PM

13. End of meeting

7:59 pm, motion to adjourn made by Michelle Folkins.

Meeting adjourned

Original signed by Harry Doyle

Harry Doyle, Chair

Original signed by Janique Chiasson

Janique Chiasson, Secretary to the District Education Council