



SAFE AND ORDERLY CONDUCT ON SCHOOL BUSES

POLICY STATEMENT 551

Category: Transportation

AUTHORITY:	NB Reg. 97-151, Section 10	EFFECTIVE:	Nov. 12, 1998
RESPONSIBILITY:	Transportation Manager Principal Bus Drivers	REVISED:	February 4, 2014

Policy Statement

Safety is of utmost importance in the conveyance of students on school buses. A safe environment on the bus for both students and bus drivers is essential. Student misconduct on a bus will not be tolerated.

- 551.1 The Transportation Manager shall provide to all school bus drivers, drivers of contracted conveyances and School Principals a copy of “Anglophone East Student Misconduct: Offences and Consequences.” (Appendix A) It will be the responsibility of the School Principal to inform students and parents.
- 551.2 The Principal and the Driver concerned shall be responsible for the enforcement of “Anglophone East Student Misconduct: Offences and Consequences.”
- 551.3 In cases of severe misconduct requiring immediate action, the Driver shall: advise the student that he/she will be taken to their destination and the Principal will be contacted; present the Principal with a School Bus Safety Violation Ticket (Appendix B) outlining the details of the incident as soon as possible.
- 551.4 Upon receipt of a School Bus Safety Violation Ticket the Principal will: Investigate the incident and determine appropriate consequences as per “Anglophone East Student Misconduct: Offences and Consequences”; inform the student, parent/guardian and Driver of the decision and action and fax a copy of the completed School Bus Safety Violation Ticket to the Transportation Manager of the decision; provide parents with a copy of the completed School Bus Safety Violation Ticket along with a copy of “Anglophone East Student Misconduct: Offences and Consequences”.
- 551.5 When a Principal takes disciplinary action, the Principal shall inform the parents of any appeal process open to them in the Superintendency.
- 551.6 Surveillance cameras may be installed in school buses for the purpose of viewing the filmed behaviour to assist with a plan to ensure safety on the bus. It is the responsibility of the School Principal to notify students and parents of the district’s use of cameras on school buses.

Category: Transportation

ANGLOPHONE EAST SCHOOL DISTRICT SCHOOL BUS SAFETY VIOLATION TICKET

Student Name: _____ **School:** _____
Bus Driver Name (print): _____ **Bus No.:** _____
Date of Infraction: _____ ☐ **Extracurricular Run** ☐ **Regular Run**

	Class I Offences		Class II Offences
<input type="checkbox"/>	Spitting	<input type="checkbox"/>	Hanging out of window
<input type="checkbox"/>	Excessive Noise	<input type="checkbox"/>	Throwing shooting of any object
<input type="checkbox"/>	Horseplay	<input type="checkbox"/>	Physical aggression against any person
<input type="checkbox"/>	Eating or drinking on bus	<input type="checkbox"/>	Use of tobacco or any controlled substance
<input type="checkbox"/>	Riding unassigned bus/ using unassigned bus stop	<input type="checkbox"/>	Vandalism to bus
<input type="checkbox"/>	Leaving seat/ standing while bus is in motion	<input type="checkbox"/>	Holding onto or attempting to hold onto any portion of the exterior of the bus
<input type="checkbox"/>	Squirt guns/ liquid containers	<input type="checkbox"/>	Lighting of matches, fireworks or any flammable object or substance
<input type="checkbox"/>	Verbal misconduct, or possession of unacceptable material	<input type="checkbox"/>	Unauthorized entering or leaving bus through emergency door, tampering with bus equipment
<input type="checkbox"/>	Riding or attempting to ride any bus after receiving a bus suspension	<input type="checkbox"/>	Profanity, Obscene gestures, or Harassment
<input type="checkbox"/>	Other offence as reported by driver	<input type="checkbox"/>	Other offence as reported by driver

Explanation (please print):

Action taken by driver (please print):

Driver's Signature: _____ **Date:** _____

TO BE COMPLETED BY PRINCIPAL:

Number of violations this school year: _____

Measures to be taken: _____

Parent/Guardian notified: ☐ Yes ☐ No

Parent/Guardian provided with a copy of Bussing Behaviour Guidelines & Consequences: ☐ Yes ☐ No

Parent's Signature: _____ **Date:** _____

Parent questions regarding this safety violation should be directed to the Principal.

Principal's Signature: _____ **Date:** _____