



Anglophone East School District

1077 St. George Boulevard, Moncton, NB, E1E 4C9

Checklist of original documents required at registration appointment

Any missing documents may delay the registration process

1. Student's Original Birth Certificate - Shows parent names with certified translation to English (if needed)

2. Proof of legal status in Canada (for student and parents) - please bring the original

For new immigrant / worker / student / refugee / diplomat provide:

- o Permanent Residence Card(s) and passport(s) or
- o Landing Paper and passport(s) or
- o Work Permit and passport(s) or
- o Study Permit and passport(s) or
- o Refugee Claimant Paper or
- o Diplomatic Card and passport(s)

For Canadian(s) provide two of three: passport / citizenship card / birth certificate

3. Proof of address and local phone number

- Purchase agreement if you have just bought a new home

OR

- Formal rental or lease agreement / recent power, cable or telephone bill

4. Proof of immunization - records since birth (with certified translation to English if needed)

5. Proof of Medicare or medical insurance (for the duration of studies)

6. Previous School Record (with certified translation in English if needed)

- K to 8 – Report cards for the most recent academic year
- High School – All report cards/transcripts from grade 9

7. Any other relevant documentation like a court order involving guardianship, divorce, separation, Parental Consent to Travel (form can be found at: <https://travel.gc.ca/travelling/children/consent-letter>)

*PLEASE NOTE: Once you have completed the student registration process, SWC staff will process the file for your catchment school. Please be advised that for a student with Special Needs, the registration may take longer to process with pertinent documentation to implement appropriate supports.