



Anglophone East School District

1077 St. George Boulevard, Moncton, NB, E1E 4C9

MINUTES

ANGLOPHONE EAST SCHOOL DISTRICT
DISTRICT EDUCATION COUNCIL

May 20, 2025 - 6:30 PM

Livestreamed on the ASD-E District Education Council Facebook page:

<https://www.facebook.com/asdedec>

1. Call to Order

The business meeting of the District Education Council, Anglophone East School District, was held in person and livestreamed, 2025, at 6:38 pm.

PRESENT:

DOYLE, HARRY, CHAIR

KNOCKWOOD, JOLYNE

MACDONALD, DUANE

VAUTOUR, DOMINIC, VICE-CHAIR

CAVOUKIAN, KRISTIN

OH, MATTHEW

HEBBLETHWAITE, IAN

OWEN, MARK

MORTON, ALEX

FOLKINS, MICHELLE

MACLEAN, RANDOLPH J., SUPERINTENDENT & CEO

CHIASSON, JANIQUE, EXECUTIVE ASSISTANT TO THE SUPERINTENDENT & CEO,
DISTRICT EDUCATION SECRETARY

ALSO PRESENT:

STEPHANIE PATTERSON, DIRECTOR OF COMMUNICATIONS

JACQUI EADLE, DIRECTOR OF HUMAN RESOURCES

AUBREY KIRKPATRICK, DIRECTOR OF FINANCE AND ADMINISTRATION

A Better Future Through Quality Education



Anglophone East School District

1077 St. George Boulevard, Moncton, NB, E1E 4C9

2. Land Acknowledgement

ANGLOPHONE EAST SCHOOL DISTRICT WOULD LIKE TO RESPECTFULLY ACKNOWLEDGE THAT WE GATHER ON THE UNCEDED, TRADITIONAL TERRITORY OF THE MI'KMAQ PEOPLE. IN THE SPIRIT OF PEACE AND FRIENDSHIP, WE EXPRESS GRATITUDE FOR THE HISTORY, CULTURE, RIGHTS AND TRADITIONS OF MI'KMAQ PEOPLE AND COMMIT TO RECONCILIATION THROUGH EDUCATION AND HONORING THOSE THAT WERE HERE BEFORE US.

The land acknowledgment was read by Matthew Oh.

3. Agenda Approval

Moved by DEC member, Michelle Folkins, seconded by DEC member, Ian Hebblethwaite, to approve the agenda as presented.

Motion carried

4. Declaration of Conflict of Interest

No declaration of conflict of interest was presented.

5. Approval of the minutes from the meeting held on:

5.1. April 15, 2025

Moved by DEC member, Michelle Folkins, seconded by DEC member, Ian Hebblethwaite, to approve the minutes as presented.

Motion Carried



Anglophone East School District

1077 St. George Boulevard, Moncton, NB, E1E 4C9

6. Correspondence

6.1. Letter of support - School Designation Status of Hillcrest Pathways

A letter from the PSSC at Hillcrest School requesting its conversion from a program to a school (the letter has been submitted to the minister and is now under ministerial consideration).

6.2. NEW April 23 – Letter received for consideration for Capital planning

A letter from the department regarding 2026-27 capital planning timelines and the opportunity to submit projects.

6.3. Letter – Invitation received today – The Superintendent & CEO read the invitation and invited the members to let him know if they want to attend.

An invitation to the school breakfast program expansion announcement on May 26th at the Food Depot in Moncton, which will be attended by the premier and the minister.

7. Business arising from the previous meeting.

No business to report.

8. Superintendent/CEO's Report – Randolph J. MacLEAN

8.1. Enrollment updates and staffing

The Superintendent & CEO presented enrollment data from the past two years, comparing figures from May 21 of the previous year to May 20 of the current year, as well as tracking month-over-month changes.

The data showed a year-over-year increase of 720 students and a month-over-month increase of 23 students across the district. Significant changes included:

- Bessborough: Decrease of 157 students, reflecting the transition of Grades 6–8 to Wabanaki
- Harrison Trimble: Increase of 155 students
- Hillcrest: Increase of 134 students
- Wabanaki: Increase from 0 to 725 students, reflecting the transfer of students from multiple schools
- Northrop Frye: Decline due to the relocation of Grade 5 students

Most schools saw only minor month-over-month fluctuations, with no major reductions.



Anglophone East School District

1077 St. George Boulevard, Moncton, NB, E1E 4C9

The Superintendent & CEO asked members whether they would like to continue receiving this style of report moving forward. There was unanimous agreement in favour.

Request: Hillcrest Pathways will be added to future reports, as confirmed by the Superintendent & CEO.

Additional context was shared regarding shifts in school populations and the operational impacts these changes entail.

The staffing process remains underway, with several recent and upcoming vice-principal appointments and confirmed retirements, including Liz Nowlin at Maplehurst and another expected at Mountain View.

FTE staffing allocations are actively being rolled out in coordination with the Directors of Education and Human Resources. While some processes have been temporarily slowed due to budgetary constraints, foundational planning is complete, and further staffing updates and announcements are expected at the June meeting.

8.2. Budget

The Superintendent & CEO provided an overview of district funding and financial planning for the 2025–2026 school year.

He emphasized that no single employee group will bear the weight of budget adjustments. The district will adopt a measured and strategic approach, "using a scalpel, not an axe," with a firm commitment that no layoffs are expected for permanent employees. Any required reductions will be addressed through natural attrition rather than job losses.

The Superintendent & CEO confirmed that the district budget has increased to \$241 million, up from \$230 million the previous year. However, \$6.7 million remains short of the \$248 million needed to fully cover inflationary and operational cost pressures.

Despite the shortfall, the district will submit a balanced budget in June, focusing on targeted savings and operational efficiency. The strategy includes:

- Addressing the shortfall through attrition, including 30 teacher retirements
- The expiration of over 100 D contracts and more than 60 C contracts
- A line-by-line review of expenditures to identify additional savings opportunities



Anglophone East School District

1077 St. George Boulevard, Moncton, NB, E1E 4C9

The Superintendent & CEO reiterated that there will be no layoffs for permanent (B contract) teachers, and the goal is to minimize disruption to staff and students.

In response to a question about how other districts are managing similar challenges, he noted that he has been in contact with his counterparts. While some are taking a different approach based on their specific circumstances, all are facing similar pressures due to the province-wide \$43 million reduction in cost pressure allocations across the education system.

8.3. Staffing process

This agenda item was discussed at 8.1.

8.4. Summer Learning Institute

The Summer Learning Institute officially launched last week, with 260 teachers registering within the first few days—a strong start compared to just under 300 participants last year.

The Superintendent & CEO encouraged Council members to attend if interested, noting they are more than welcome to participate in any part of the event.

This year's Institute features a wide range of professional learning opportunities, including:

- A blanket exercise (with over 100 participants) will be held at two locations: Bernice MacNaughton High School and Wabanaki School
- Sessions focused on reading, social studies, technology integration, numeracy, literacy, and Nonviolent Crisis Intervention (NVC)
- Training for new administrators
- A family barbecue, offering activities for staff and their families

The event is coordinated by district teams, with registration support provided by central office staff. Board members are warmly invited to attend.

8.5. Indigenous Grad Celebrations

The Superintendent & CEO has extended the invitation to the members to be part of the graduation with or without a plus one.

8.6. Graduation ceremonies

The Superintendent & CEO reviewed the list of upcoming graduation ceremonies. Members are kindly asked to inform Janique Chiasson, Executive Assistant to the Superintendent & CEO and Secretary to the District Education Council, if they plan to



Anglophone East School District

1077 St. George Boulevard, Moncton, NB, E1E 4C9

attend any of the ceremonies, whether they will be accompanied by a guest, and if they wish to deliver remarks during the celebrations.

The Superintendent & CEO then took a moment to introduce a guest:

Sarah Dixon, a teacher at Queen Elizabeth School, who is currently on educational leave while pursuing a Master's degree in Educational Leadership. As part of her academic program, Sarah will be observing senior leadership, attending meetings, and shadowing district administration to gain practical, real-world insights into educational leadership and governance.

8.7. Update - New Salisbury Elementary School, Shediac K-12 School, and Dieppe K-12 The Superintendent & CEO

Salisbury Elementary School

The educational specifications and design process for the new Salisbury Elementary School were discussed. The process involves district representatives, including Alex Morton, principals, PSSC, and the mayor. The new school will serve approximately 450 students and be configured as a K-Grade (specific grade not specified, but the new configuration will increase capacity). Two gymnasiums are planned. Design specs will be brought for consideration at the June meeting. The location is not yet finalized.

Shediac K–12 School Location Announcement

The Superintendent & CEO provided an update on the Shediac K–12 school project. The location has been finalized, with a public announcement and press conference scheduled for May 26 at 9:30 a.m. at Shediac Cape. Project specifications are in the final stages, and construction is expected to commence shortly after the announcement.

Dieppe School Needs and Student Transportation

A discussion was held regarding current and future school needs in Dieppe, with a focus on significant student transportation challenges. Due to overcrowding, many students from Dieppe are currently being bused to Moncton High School and Edith Cavell School. Moncton High operates with 17 portables (16 designated as classroom units).

The anticipated openings of the Dieppe and Shediac schools are expected to significantly relieve overcrowding at Moncton High School, with approximately 800 students projected to transition to the new facilities.

The district continues to engage in ongoing collaboration with Dieppe City Council to support long-term planning and infrastructure development in the region.



Anglophone East School District

1077 St. George Boulevard, Moncton, NB, E1E 4C9

In addition, the district is actively working with the French-speaking community in Dieppe to address important considerations related to language, culture, signage, and program sustainability. Dieppe City Council has expressed a strong commitment to supporting the minority language community and remains open to continued dialogue on linguistic and cultural integration within the broader educational landscape.

8.8. Update - 2025-2026 School Calendar

The Superintendent & CEO provided an overview of the school calendar revision process, highlighting the unanimous support for the proposed changes.

A working group comprised of principals and senior staff was formed to lead the review, which included extensive consultation with all 39 schools, Parent School Support Committees (PSSCs), and staff. The revised calendar proposes a professional learning day every second week.

The final proposal will be submitted to the Minister of Education next week.

Ministerial Approval and Communication Plan, and the next steps include:

- Ministerial approval of the proposed calendar
- Review of collective agreement obligations
- Execution of a communication plan to inform principals, staff, parents, and community stakeholders upon approval

Templates and public communications materials have been prepared and ready for immediate rollout once ministerial approval is received.

8.9. Update - 10 Year Education Plan

The Superintendent & CEO reaffirmed the commitment to distribute a survey seeking feedback on the 10-year education plan. While the survey has not yet been released, it is currently in development and will be shared in the near future.

8.10. Hillcrest Pathways

The Superintendent & CEO confirmed that a letter of support had been submitted and highlighted that the third pillar of the district's 10-year plan is Safe and Caring Schools. He shared the results of the recent student survey, noting that the feedback was extremely positive and a strong reflection of progress in this area.



Anglophone East School District

1077 St. George Boulevard, Moncton, NB, E1E 4C9

Survey highlights from Hillcrest School's Improvement Plan included:

- 100 % of students reported being treated with respect by staff
- 95 % felt safe and welcome at school
- 100 % were aware of available supports and believed they had equal opportunities
- 92 % agreed that Hillcrest offers more opportunities to succeed

Students also reported that the teaching approach felt more focused and supportive, indicating the positive impact of the school's new programming and the efforts of staff.

Kristin Cavoukian, DEC member, added that although the school is not formally designated as a school in the traditional sense, it has an active PSSC and a strong sense of parental pride. She emphasized the commitment of the school community, stating that it functions just like any other school, with engaged members who have truly stepped up and embraced their roles.

8.11. DEC Symposium

The Superintendent & CEO provided an overview of the agenda and schedule of events for the upcoming District Education Council (DEC) Symposium in Fredericton.

Accommodations have been arranged for participating members for both Friday and Saturday nights.

Information was shared regarding the planned sessions, including the agenda for Friday evening, Saturday sessions, and Saturday night dinner. While the district is not presenting this year, it will actively participate in sessions focused on key topics such as:

- Artificial Intelligence in Education
- Staff Retention Strategies
- System Improvement Initiatives

Members were encouraged to engage fully in the learning and networking opportunities provided by the symposium.



Anglophone East School District

1077 St. George Boulevard, Moncton, NB, E1E 4C9

8.12. Information items:

8.12.1. Indigenous Education report

8.12.2. Anti-racism report

8.12.3. Professional Support and Growth report

8.12.4. Enrolment Management & Newcomer Services

These items are accepted and approved in a consent agenda format.

9. Director of Human Resources' Report – Jacqui Eadle

9.1. Recruitment update

As mentioned by the director of human resources, they are fully engaged in the staffing process, with all hands-on deck, and are committed to honouring the provisions of the collective agreement.

An update was provided regarding CUPE 2745's decision not to participate in the planned "Yes Day." The event was originally scheduled for June 20, but has since been put on hold, with adjustments now being considered.

The Director of Human Resources shared the rationale behind CUPE 2745's withdrawal and confirmed that official notice was received last week indicating the group would not be submitting participation for the event.

A question was raised regarding the meaning of "Yes Day" and the specific actions or next steps required in light of this update. It was clarified that discussions are ongoing, and further guidance will be provided once next steps are finalized.

The conversation also addressed whether there are any outstanding concerns with NBTA, and no issues were identified at this time.

10. Director of Finance and Administration's Report – Aubrey Kirkpatrick

10.1. Finance

10.1.1. Monitoring report

10.1.2. Year end



Anglophone East School District

1077 St. George Boulevard, Moncton, NB, E1E 4C9

A presentation was delivered by the Director of Finance and Administration, reviewing the current budget status and capital planning priorities.

The Superintendent & CEO confirmed that the previous budget closed with a zero balance, following the resolution of a \$2 million overspend—a situation that had been previously communicated. This adjustment reflected the district's broader financial realities. It was noted that underfunding is a province-wide issue, not unique to this district.

10.2. Transportation

It was reported that seven new buses have been received, with two to three already in active service.

10.3. Facilities

10.3.1. Major capital

The presentation also included an overview of the QBL assessment framework, which evaluates capital projects through the lens of economic, environmental, cultural, and social impact. It was confirmed that existing projects do not need to be resubmitted; however, submitting new recommendations may affect the current priority ranking of already lodged projects.

Major Capital Project recommendations included:

- Marshview and Salem rationalization
- Tantramar Midlife Upgrade
- Submission for a new K–8 school in Dieppe
- Submission for a new K–8 school in the North End
- Resubmission of replacement school for Bessborough School, noting its current 10-year life
- Riverview Middle School midlife upgrade

Discussions on capacity planning and future school configurations, with attention to growing pressure points in specific areas.

Rising project costs were discussed, including:

- \$2 million for window replacements
- \$600,000 estimate for painting



Anglophone East School District

1077 St. George Boulevard, Moncton, NB, E1E 4C9

- \$2 million earmarked for the Albert Consolidated building, with an additional \$500,000 projected

The group acknowledged a trend of increasing capital costs compared to previous years. Equity and accessibility were also highlighted. Accessibility ramps were discussed as a critical issue, along with facility upgrades needed at Caledonia and Petitcodiac Schools, including security door enhancements. The Facilities Team recommended prioritizing these upgrades, reinforcing the importance of equity in infrastructure decisions.

A question was raised regarding liability for vehicle damage caused by potholes or other parking lot hazards. It was clarified that the province does not provide recourse for such damages. Safety concerns were acknowledged, and staff were advised to avoid known hazards while continuing to monitor and respond promptly to any safety risks.

Moved by Ian Hebblethwaite, seconded by Duane MacDonald, that the six projects mentioned in the presentation are to be submitted as major capital projects.

Motion carried.

Subsequently, a second motion was presented:

Moved by Ian Hebblethwaite, seconded by Kristin Cavoukian, that a total of seven projects be submitted.

Motion carried.

Michelle Folkins raised several school-specific concerns for attention and follow-up:

- Dorchester Consolidated School: Ongoing issues with potholes on school grounds were noted.
- Port Elgin Regional School: Concerns regarding the gym, specifically with rubber surfacing coming loose, were highlighted.
- Noted significant student growth, resulting in a congested parking lot and indicating a need for long-term planning to address future infrastructure needs.
- Tantramar Regional High School: Identified issues with the condition of student washrooms, requiring attention.

These items were acknowledged and noted for appropriate follow-up.



Anglophone East School District

1077 St. George Boulevard, Moncton, NB, E1E 4C9

10.4. Community

Provided a brief overview and reminder of upcoming activities.

11. Director of communications' Report – Stephanie Patterson

11.1. Grand opening for Wabanaki School

The event is scheduled to take place on June 10, in collaboration with Tracy Landry and her team.

Invitations have been extended to a number of key guests, including:

- All 15 First Nation Chiefs
- The artist who created the Wabanaki School logo
- The artist who collaborated on the District logo design

The event will begin at 1:00 p.m.

11.2. Inspire Awards

The event is scheduled to take place on Monday, May 26.

An update of school photos will be carried out for each of the schools as part of the process.

12. Members' Updates

Harry Doyle – The Chair shared a few words of appreciation, commenting on the positive appearance and presence of the group, the outstanding work of District Education Council members, and the planned improvements at Caledonia Regional School.

It was noted that in the broader community, people may not always have the full picture, but positive feedback is consistently heard from parents. A particular mention was made of Riverview East School, acknowledging the PSSC meeting being missed that evening.

A sincere thank you was extended to all DEC members for their continued dedication and contributions to supporting students, schools, and the broader district.

Jolyne – No member's update to share.



Anglophone East School District

1077 St. George Boulevard, Moncton, NB, E1E 4C9

Kristine Cavoukian – Edith Cavell School:

A recent PSSC meeting provided valuable insights into the day-to-day realities of school operations. The school community expressed a desire for a fresh coat of paint, noting they would like to transition from the current purple color scheme to navy blue to better reflect their evolving identity.

Hillcrest Pathways Program:

The program will celebrate 11 graduates this year. A recent survey indicated a high level of inclusion, with feedback suggesting the program could serve as a model of best practices within the sector.

Bernice MacNaughton High School (BMHS):

The school recently received a new coat of paint and is looking fantastic. There has been a strong focus on fundraising efforts, especially to support the school's theatre program. The community is encouraged to participate in ongoing fundraising initiatives to help further enhance facilities and programming.

Matthew Oh – A visit to Maplehurst Middle School was shared, during which a gaming club was highlighted. The initiative has received excellent funding, and the student DEC member expressed being impressed by the school's leadership, particularly around Advanced Placement (AP) exams and opportunities for university credit.

On the extracurricular front, it was noted that June will be a very busy month for student DEC member, due to academic and athletic commitments. Matthew confirmed his intention to attend the June meeting, though it was acknowledged by the members that many student representatives are often unable to participate in the final meeting due to scheduling demands.

Council expressed appreciation for his leadership, engagement, and the positive impact Matthew has made during his time at the table.

Ian Hebblethwaite – It was noted that there was no PSSC meeting to report on this month.

The upcoming Dragon Boat Festival, scheduled for next Friday, will feature 45 high school teams. As a result, Matthew will have a particularly busy schedule in June.



Anglophone East School District

1077 St. George Boulevard, Moncton, NB, E1E 4C9

While there is understanding if he is unable to attend upcoming meetings, members took a moment to formally acknowledge and thank Matthew for his outstanding contributions and the professional and respectful way he has represented students throughout his term.

Again, the Council expressed its pride and appreciation for his work and offered best wishes, should this be his final meeting.

Duane MacDonald – Riverview High School PSSC meeting is happening tonight. But all other PSSCs spoke of the school improvement plan. Again, the same concerns with the safety concerns regarding the paint for signage, barriers needed. Looking forward to meeting with the Superintendent & CEO, the mayor and council to talk about safety concerns.

Michelle Folkins – Dorchester Consolidated School: A recent PSSC meeting was held where updates were shared regarding grants received, a new mural painted at the school, and ongoing efforts to build a new playground. Due to the current lack of an active playground committee, school staff have taken the lead in moving the project forward.

Port Elgin Regional School: Although the PSSC meeting was missed, communication and updates were exchanged directly with the school administrator to stay informed on key matters.

Mark Owen – No member's update to share.

Dominic Vautour – No member's update to share.

Alex Morton – It was noted that several PSSC meetings are scheduled in the coming weeks.

13. End of meeting

8:40 pm, motion to adjourn made by Ian Hebblethwaite.

Meeting adjourned



Anglophone East School District

1077 St. George Boulevard, Moncton, NB, E1E 4C9

Original signed by Harry Doyle

Harry Doyle, Chair

Original signed by Janique Chiasson

Janique Chiasson, Secretary to the District Education Council