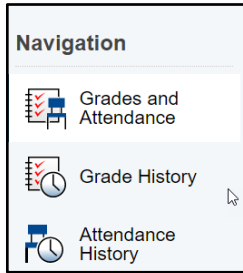


PowerSchool Portal Site K to 8 Web Browser View – Attendance and Report Cards

The purpose of this document is to assist parents with navigation of the PowerSchool Portal Site and to explain features such as:

- schedule (p.1)
- attendance (p.1)
- report card grades (p.1-3)

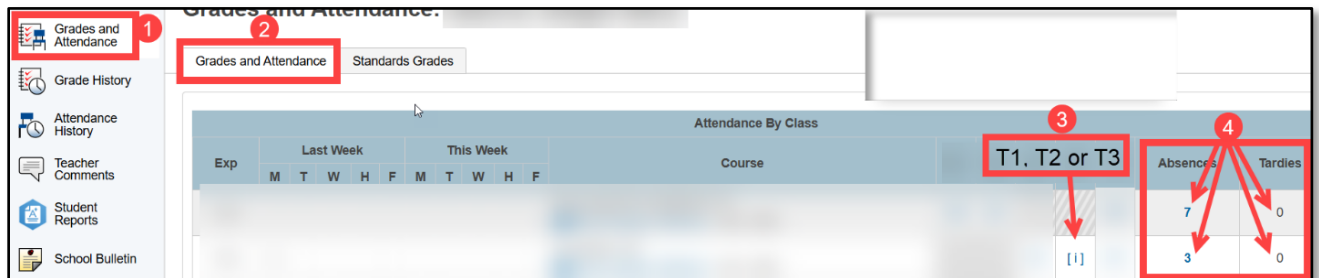


The **Navigation** bar on the left side of the web page contains features available on the web (not available on the mobile app).

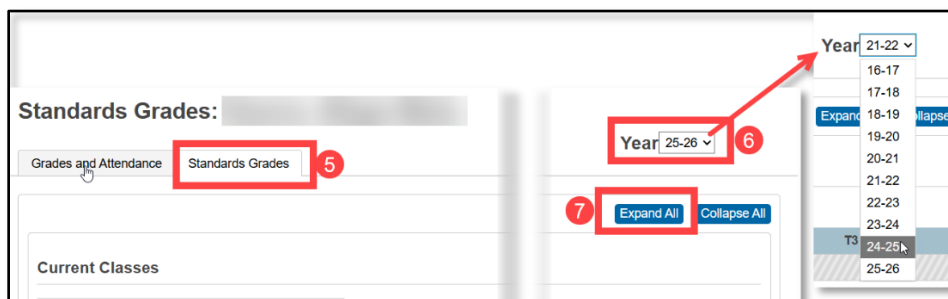
1. Click on **Grades and Attendance** from the navigation bar.
2. The first tab is called Grades and Attendance (further explanation on page 4) to view **attendance**:

will show the student's full class schedule, teacher name and absence totals for a particular term.

3. To see term assignments and scores click on [i] hyperlink of the course for the appropriate term (either T1, T2 or T3).
4. To see the dates of the absences or tardies click on the blue hyperlinked number.



5. The second tab is called Standard Grades to view the **report card data**.
6. The current year will be displayed or using the drop-down menu select a previous year as shown in the pop-up window to the right in the diagram below.
7. Expand All will show the report card data for K to 8 separated by subject as explained on the next page.



Report Card Data Explained:

In the diagram above:

Note that T1, T2 and T3 will have their own marks and comments.

The red boxes are the subjects. The first course is English Language Arts and the second course is Art, ... this continues down the page. Please use the scroll bar to see further down the page.

Yellow boxes are the learning behavior habits.

| Learning Habits | Observable Indicators |
|-----------------------|--|
| Independence | <ul style="list-style-type: none"> Sets goals and reflects on these goals Asks for assistance when needed Does not give up easily on challenging tasks |
| Initiative | <ul style="list-style-type: none"> Demonstrates interest in learning Works hard and makes an effort Takes risks |
| Interactions | <ul style="list-style-type: none"> Resolves conflict appropriately Works well with others Is respectful |
| Organization | <ul style="list-style-type: none"> Creates and follows a plan Manages time well to complete tasks Manages personal belongings and learning materials |
| Responsibility | <ul style="list-style-type: none"> Takes care of belongings and school property Completes work on time Accepts responsibility for actions and manages own behaviour |

| Learning Habits Scale | | |
|-----------------------|---------------------|-------------------------------|
| C | Consistently | Almost all or all of the time |
| U | Usually | More than half of the time |
| S | Sometimes | Less than half of the time |
| R | Rarely | Almost never or never |

The **green box** contains the course marks by strands.

| Scale | Provincial Academic Achievement Expectations |
|----------------------|---|
| Excelling | Student learning and work show strong and/or excellent achievement. |
| 4+ | 4+ indicates, in addition to excelling, the student demonstrates learning that surpasses grade-level expectations. |
| 4 | The student has a thorough understanding of outcomes addressed to date and consistently applies learning to new situations. Work surpasses the descriptors in the "Meeting" category but is within the expectations specified for the grade/course. |
| Meeting | Student learning and work show appropriate and/or proficient achievement. |
| 3+ | 3+ indicates that the student demonstrates consistent proficiency with meeting learning expectations. The student independently applies learning to familiar situations and demonstrates aspects of excelling in some learning expectations. |
| 3 | The student has a solid understanding of the outcomes addressed to date and often applies learning to familiar situations. Students maintaining this level will be prepared for work in the next grade/course. |
| Approaching | Student learning and work show a combination of appropriate and below appropriate achievement. |
| 2 | The student has some understanding of the outcomes addressed to date and with support, applies learning to familiar situations. Work on identified learning gaps is needed to ensure future success of the student. |
| Working below | Student learning and work show below appropriate achievement. |
| 1 | The student has a limited understanding of the outcomes addressed to date and rarely applies learning. Significant improvement in specific areas is needed for the student to be successful in the next grade/course. |

IND – individualized, NA - Not Applicable

The **purple boxes** are where you will find the comment icon to the top right. Click the icon for a pop-up window, then look for the Grade and Comment section.

Repeat this for each course.